Minutes online Council Meeting 23.04.2020

Present: Oya Atalay Franck (President), Dag Boutsen (Treasurer), Johan de Walsche, Mia Roth Čerina, Roberto Cavallo, Harriet Harriss, Sally Stewart, Tadeja Zupančič, João Pedro Xavier, Céline Monbailliu (secretary), Andrea Kleinert (management support)

Excused: Dalibor Hlaváček, Ilaria Valente (Vice-President)

Agenda

1. **Apologies – info**
   Dalibor Hlaváček, Ilaria Valente

2. **Minutes of the previous meeting – decide**
   All council members agree

3. **Finances / new member applications (DB/CM) – info/decide**

   Finances – addendum
   Action: Céline asks the legal advisor (LA) when the annual statements have to be published on the EAAE website

   New member applications approved by the council
   2020-04-19 12:45:39 - University of New South Wales (school) – full member
   2020-03-09 19:22:48 - IKIU (school) – associated member
   Action: The full members list dd 23.04.2020 is asked by the council members – addendum
   Action: The council members will check their countries/networks as agreed in the February meeting

4. **Online GA 2020 (OAF/CM) – info/discuss/decide**

   a. **Date and Format (OAF/CM)**
   Decide: All council members agree that August 26th, 2020 is a good new date for the GA
   Action: CM, OAF and AK will work out a scenario for the online GA / voting (feasibility!) and check with the LA. It will be sent to the council members by the end of May so that they can be discussed at the next meeting on June 5.
   OAF will also prepare an invitation for the GA.

   b. **Agenda**
   Decide: the agenda of the GA is approved by all council members
   Action: DB and SS will work out on an option of an informal part that could take place after the formalities due at the GA.
   i. Economy – Approval of the annual accounts 2019 and auditor's report; Budget 2021 (DB, CM)
   Action: CM and DB will prepare these documents and send them *to the council members by the end of May so that they can be discussed at the next meeting on June 5.*
   ii. Elections – Postponement and proposal to the GA for the mandate extension of the current council (OAF/IV/all)
   Decide: all council members agree with the proposal of extension of the mandates for President, Vice-President and 1 Council Member for 1 year

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1

Action: CM check with the LA which full (new) members are allowed to vote according to their membership payment of 2020
Action: CM starts to check all contact e-mails for the invitation
iii. Statutes – Obligatory changes (CM/JdW/DH)

5. Management Erasmus+ – *info/discuss/decide*

a. Updates on different projects (JPX/JdW/TZ/HH)
Afterlife – HH info: late start – option of an extension is offered - first announcement meeting next week to the board – launch the reports and the new website as soon as possible
CA2RE – TZ info: Trondheim CA2RE meeting trial 27th of March with the best 8 people – full conference in June, 10th-12th- no extension or suspension is possible - the topic is the idea of sharing, which can be tested through a virtual event.
HORIZON 2020 – JPX info:
Action: we need to decide who will represent EAAE if the projects are approved (contact person per Academy or/and from council?).
ERASMUS+ – JPX info:
Action: CM will ask the European Cultural Academy to apply for associated membership
Action: Also here, we need to decide who will represent EAAE if the projects are approved (contact person per Academy or/and from council?).
Some cases show the necessity to have a clear support policy – see next subject

b. Draft – Guideline for supporting project applications (JPX/JdW/TZ)
RC: points out the importance of the membership of the main applicant. But we have to be careful according to the formation of consortiums in certain projects. A degree of flexibility is needed.
Decide: The majority of the members in the consortium of a project have to be members and we need to define what 'majority' means. Also the main applicant needs to be a member and we need to look at the kind of project and differentiate, i.e. for Horizon 2020 we should only count the schools that can become a member.
Also the EAAE needs to be asked for participation at least 30 days in advance. In the next meeting in June this subject will be discussed further.
JDW: We need to include the issue of the 'contact person' in the discussion.
Action: JPX asks the help of RC, who agrees, to prepare a draft for guidelines

c. Membership policy and project partnerships (OAF/JPX/all)
See part 5 b.

6. Covid-19: Information Platform (CM/JdW/all) – info/discuss/decide

Decide: The EA should make sure that their initiative (website) is well recognizable as part of EAAE (corporate identity/quality control).. It is very welcomed that the initiative is agile and implemented soon.
MR explains that the content of the blog is meant to become part of the new EAAE website.
Action: JDW, MR, TZ, Michela, Pnina and CM will set up a WP-blog, which is integrated in the EAAE-website. The link can be integrated in the INSPIRE-column on the EAAE-website to start or can replace the columns.

7. Activities and Events: Update – info

a. CA2RE Conference, virtual, 10.–12.6.2020 (TZ)
b. EAAE/ARCC Research Conference, Valencia, 11.–14.11.2020 (IV)
OAF strongly recommends having the conference online since Americans might have problems to fly and ARCC raised some concerns.
Actions: IV will inform us after the meeting on 24.4.2020
Action: OAF will inform IV about RC's question about the publications
c. Deans Summit, Oslo, 22.–23.4.2021 (OAF)
Action: CM will contact Ole Gustavsen about communicating the new date on the conference page
d. EAAE/ACSA Teachers Conference, NYC, 3.–6.6.2021 (HH/JdW)
e. AC/GA, Prague, 25.–27.8.2021 (DH)
f. Education Academy Workshop/Teachers Training; Research Academy Workshops-> new dates? (JdW/TZ)
JDW: TT will probably be connected to the Deans Summit in Oslo.
Action: JdW will get in touch with Ole Gustavsen
TZ: the RA is looking to arrange a meeting with the EAAE/ARCC Research Conference, Valencia

8. Varia
No varia

9. Next meetings
Friday, 5.6.2020, online – 15.00 to 17.00 CET
Friday, 10.7.2020 online – 15.00 to 17.00 CET
Wednesday, 26.8.2020 online - GA

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3

10. Pending matters (to be discussed at a later date)

1. Special Project – Revision/Redesign Website (DB/CM, communication group RC/TZ/MRC)

a. Technical Update

b. Systems of Invoicing / Communication Newsletter / Membership management

c. Depository previous AC

d. Branding and Design

e. Social Media

f. Online Publications

2. Membership categories and benefits document and application form (SS/DB/CM)

3. State of the publication conference books – Porto etc. (communication group RC/TZ/MRC)

4. Membership lists: updates per country (all)

5. Jean Monnet and other means for EU project support (IV/CM/all)

Ghent, 27.04.2020, Céline Monbailliu

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4