General Assembly Porto 31.08.18

1. Welcome
President Oya Atalay Franck opens the General Assembly (GA) and welcomes the member schools.

2. Approval of agenda for GA
Decision: The agenda is approved.

3. Approval of tellers
During the election procedure of new Council candidates the votes will be counted by Inge Lens (EAAE secretary) and Emma Boelen (EAAE webmaster), under the supervision of Head of the election committee, Ilaria Valente (EAAE Vice-president).

Decision: The GA approves the tellers.

4. Approval minutes of GA 2017
Decision: The minutes of the General Assembly 2017 are approved.

5. Approval of new member schools
The following schools have applied for an EAAE membership:

Full school memberships
- University of Prishtina 'Hasan Prishtina', Faculty of Architecture and Civil engineering – Kosovo
- University of the Basque Country (UPV/EHU) – Spain
- CEU Cardenal Herrera, Architecture Valencia – Spain
- Polytechnic University of Madrid – Spain
- University of Granada – Spain
- Tekirdag Namik Kemal University, Corlu Vocational school – Turkey
- Bilkent University, Faculty of Art, Design, and Architecture, Department of Architecture – Turkey
- Türk Eğitim Derneği TED University, Faculty of Architecture – Turkey
- Hasan Kalyoncu University, Faculty of Fine Arts and Architecture – Turkey
- Department of Architecture of Kadir Has University in Istanbul – Turkey
- Faculty of Engineering and Architecture, Dept. Of Architecture, Beykent University in Istanbul – Turkey
- Near East University, Faculty of Architecture – Cyprus
- National Technical University of Athens – Greece
- 'Gheorghe Asachi' Technical University 'G.M. Cantacuzino', Faculty of Architecture – Romania
- Birmingham City University – UK
- University of Central Lancashire, School of Art Design and Fashion, Preston – UK
- University of Salford – UK
- University of Reading – UK
- Leeds Beckett University – UK
- University of West England – UK
- The Welsh School of Architecture Cardiff – UK
- ENSA Nantes – France
- Univerza v Ljubljani – Slovenia

Associated institutional memberships

- ARCHIP Prague – Czech republic
- Ecole nationale d'architecture et d'urbanisme de Tunis, Carthage – Tunis

Decision: All schools are approved by the GA as new EAAE members.

6. President's report from the EAAE Council for the previous year and outlook

Program of activities, initiatives, and actions
- Strengthening existing initiatives by consolidating and expanding their agendas
- Enhancing Quality Assurance and Management
- Reaching out to the Community also by improving communications
- «Looking Around» – Strengthening and expanding the existing network with institutional partners (educational and professional) and other high-potentials

Research Academy
Fostering/supporting doctorates and the build-up of knowledge databases; intensifying efforts for EU grants and programs.

Education Academy
The first three-year strategical themes will find an intermediate conclusion with the "Position Paper on Architectural Education". Further fields to explore (new projects on Digitalization/e-Learning, Continuing Education (LLL), and Joint Degrees).

YTAA
The results of the first «Young Talent Architecture Award» with Fundaciò Mies van der Rohe and ACE have been announced.

Horizon 2020: 6 years, €70 Billion
The recognition of architectural and urban research is one of the most important challenges for the EAAE. The main research areas of the Horizon 2020 Call hardly mention architecture and urbanism among the relevant disciplines and fields for funding. There is a lot waiting to be done for the advocacy of research.

Enhancing Quality Assurance and Management
EAAE Annual Conference 2019 will be hosted by University of Zagreb. The tentative topic "Hidden School" targets addressing issues of ensuring the quality of architectural education.

EAAE website
The EAAE web attracts an increasing number of visitors from all over the world. Most traffic is generated by the full members section, the opportunities page, the webpage about the general assembly, the page of the Education Academy and the EAAE events. The President stresses that communication is very important for the EAAE and encourages the member schools to frequently update their school information.

Our partner organizations
The EAAE has collaborations with selected partner organizations (ACE, ACSA, ARCC, ELIA), whose representatives are present at the conference in Porto. MoUs with ACSA, ARCC and ELIA have been signed and several joint projects are in planning.

Sponsorships
The main sponsor of the conference 2018 is VELUX. Opportunities for future sponsorship are being discussed.

7. Election of council members (headed by EAAE vice-president Ilaria Valente)
The Council members are appointed by the General Assembly for a period of three years. The Council should be renewed each year by gradual rotation with intentionally one third of the Council members leaving each year. The mandate of Council member can only be renewed immediately once for a second three-year period, upon reelection by the General Assembly. (§ 16 EAAE Statutes)

Composition of the current Council:
  – Oya Atalay Franck (President)
  – Ilaria Valente (Vice President)
  – Koenraad Van Cleempoel (Treasurer)
  – Nur Çaglar > *leaving*
  – Manuel Couceiro da Costa > *leaving*
  – Hugo Dworzak
  – Karl Otto Ellefsen (former President) > *leaving*
  – Harriet Harriss
  – Dalibor Hlaváček > *up for re-election*
  – Susanne Komossa > *leaving*
  – Sally Stewart > *up for re-election*

Candidates
The seven candidates listed below (in alphabetical order) have responded to the call for new Council members that was sent out to all EAAE members prior to the General Assembly. All candidates briefly present themselves to the General Assembly.

	country	school
Roberto Cavallo	The Netherlands	Delft University of Technology
Johan De Walsche	Belgium	Universiteit Antwerpen
Mihai Corneliu Driscu	Romania	"G.M. CANTACUZINO" Iasi Faculty of Architecture
Dalibor Hlaváček	Czech Republic	Faculty of Architecture, CTU in Prague
Mia Roth-Čerina	Croatia	University of Zagreb
Sally Stewart	UK	The Glasgow School of Art
Tadeja Zupančič	Slovenia	University of Ljubljana

Ilaria Valente explains to the member schools that a maximum of six new council members may be elected.

Voting procedure
- All schools with a right to vote receive a voting sheet with the names of all candidates.
- 63 schools voted, either because they were present at the meeting (58 schools) or because they gave a mandate to vote to a school present at the meeting (5 schools). According to the statutes, the quorum was reached.
- Votes were counted and double checked by Inge Lens and Emma Boelen.

The following schools voted during the elections:

School ID	Country	School
BE-01	Belgium	Universiteit Antwerpen
BE-02	Belgium	KU Leuven Campus St. Lucas Brussel/Gent
BE-07	Belgium	UHasselt Faculteit Architectuur en Kunst
BE-22	Belgium	Université de Liège Faculté d'Architecture
BE-14	Belgium	KU Leuven
CH-08	Switzerland	Western Switzerland University of Applied Sciences, HEPIA
CH-09	Switzerland	Hochschule Technik & Architektur Luzern, HSLU
CH-10	Switzerland	Ecole Polytechnique Federale de Lausanne, EPFL
CH-12	Switzerland	Università della Svizzera Italiana, USI
CH-16	Switzerland	Zürcher Hochschule für Angewandte Wissenschaften, ZHAW
CZ-01	Czech republic	Brno University of Technology
CZ-02	Czech republic	Praha Technical University, CVUT
DE-65	Germany	University of Applied Sciences Münster, M.S.A.
ES-01	Spain	Universidad Politecnica de Catalunya, E.T.S.A.
ES-03	Spain	Universidad de La Coruña, E.T.S.A.G.
ES-05	Spain	Universidad Politécnica de Madrid, ETSAM
ES-10	Spain	Universitat Politècnica de València, UPV
ES-33	Spain	University of the Basque Country
ES-13	Spain	IE School of Architecture & Design Segovia
FI-03	Finland	Tampere University of Technology
FR-09	France	ENS d'Architecture de Nancy
GB-05	Great Britain	Kent School of Architecture
GB-09	Great Britain	Glasgow School of Art
GB-19	Great Britain	Royal college of Art
GB-45	Great Britain	Reading university – architecture
HR-01	Croatia	University of Zagreb, Faculty of Architecture
HU-01	Hungary	Budapest University of Technology & Economics
HU-02	Hungary	University of Pécs
IS-01	Iceland	Iceland Academy of the Arts
IT-05	Italy	University of Ferrara
IT-09	Italy	Università degli Studi di Genova
IT-10	Italy	Politecnico di Milano
IT-17	Italy	Università degli Studi Roma Tre

IT-20	Italy	Politecnico di Torino
IT-26	Italy	Università degli Studi di Bologna
LI-01	Lichtenstein	University of Liechtenstein
LT-06	Lithuania	Vilnius Gediminas Technical University
LV-01	Latvia	Riga Technical University
NL-01	Netherlands	Stichting Amsterdamse Hogeschool voor Kunsten
NL-02	Netherlands	Delft University of Technology
NL-09	Netherlands	Hogeschool Rotterdam
NL-10	Netherlands	Fontys School of fine and performing arts
NO-01	Norway	Bergen School of Architecture
NO-03	Norway	The Oslo School of Architecture and Design
NO-04	Norway	Norwegian University of Science and Technology
PL-02	Poland	Gdansk University of Technology, GUT
PL-05	Poland	Cracow University of Technology
PT-08	Portugal	Faculdade de Arquitectura da Universidade de Lisboa, FAUL
PT-09	Portugal	Escola Superior Artistica do Porto
PT-11	Portugal	Universidade do Porto
RO-02	Romania	University of Architecture & Urbanism Ion Mincu, UAUIM
RO-07	Romania	Gheorghe Asachi technical university of Iasi
SE-01	Sweden	Chalmers Tekniska Högskolan, Göteborg
SE-03	Sweden	Royal Institute of Technology, STVL Stockholm
SI-01	Slovenia	Univerza v Ljubljani
SK-01	Slovakia	Slovenska Technicka Univerzita, Bratislava
TR-03	Turkey	Middle East Technical University, Ankara
TR-13	Turkey	Istanbul Kultur University
TR-24	Turkey	Eastern Mediterranean University, North Cyprus
TR-72	Turkey	Fatih Sultan Mehmet Vakif University, Istanbul
TR-76	Turkey	Ozyegin University, Istanbul
TR-87	Turkey	Beykent University, Istanbul
TR-86	Turkey	Kadir Has University, Istanbul

Election of Council Members: result

Decision: Elected as new Council members are (in alphabetical order): Roberto Cavallo, Johan De Walsche, Dalibor Hlaváček, Mia Roth-Čerina, Sally Stewart, Tadeja Zupančič.

Mihai Corneliu Driscu was not elected.

The leaving Council members, Karl Otto Ellefsen (The Oslo School of Architecture and Design), Manuel Couceira da Costa (Faculdade de Arquitectura da Universidade de LIsboa, FAUL), Nur Çaglar (TOBB University of Economics & Technology, Ankara) and Susanne Komossa (TU Delft), are thanked for their dedicated work in the EAAE Council.

8. EAAE Economy

8.1. Treasurer's report on EAAE membership and economy 2018

Accounts on 27/08/2018

Daily account	12.427, 57€
Savings	111.833,87 €
Total out	57.746,91 €
Total in	54.706,85€

→ membership fees
full members *53.975,90€*
associated members *575,95€ + 155,00€*

8.2 Approval of the annual accounts 2017 and auditor's report

Accounts on 31/12/2017

Daily account	5.067, 63€
Savings	121.833,87 €
Total out	100.555,87
Total in	59.250,22€

Transfer from savings account 30.000 €

Out 2017 in detail

General costs (Bank, accountancy, taxes)	5.677,42€	
Website	17.623,02€	
Secretariat	19.010,72€	
General council costs, representation	10.017,97€	
Bordeaux conference organization	17.453,17€	
Education Academy	3.925,99€	
Research Academy	879,20€	
EAAE/ARCC	7.501,38€	
European medal UAUIM	12.500,00€	
Rome symposium CNAPP	6.000,00€	
Conservation workshops 2015 + 2017		*28.914,93€*
(= paid from income workshops in 2015 + 2017)		
Erasmus +		*33.318,12€*
(= paid from project funding)		
Total	**100.555,87 €**	

The auditor's report is shown to the GA and is available at request at the EAAE secretariat.
Decision: The auditor's report is approved.

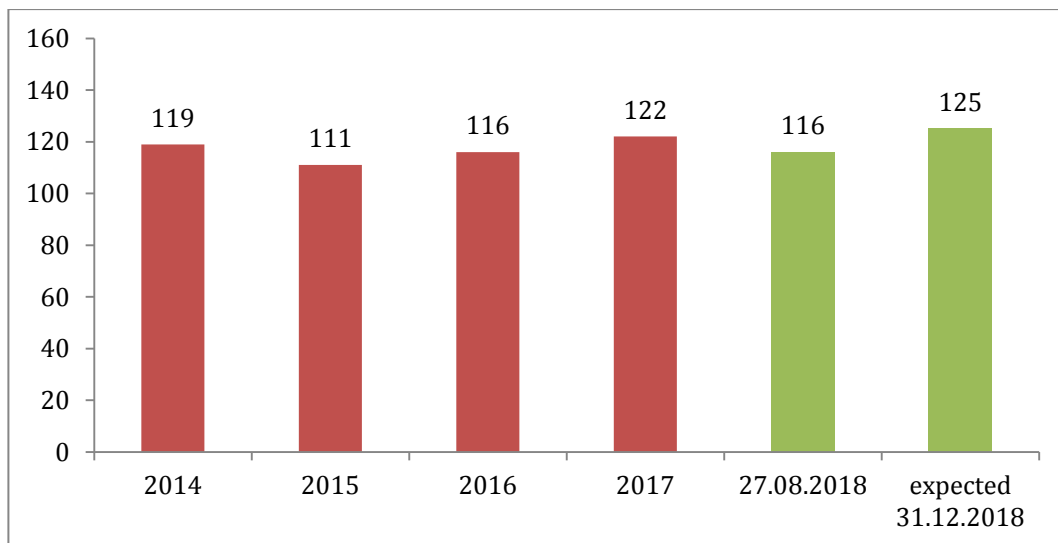## 8.3 Presentation of budget 2019

Proposal for the budget 2019:

General costs (Bank, accountancy, taxes)	6.000 €
Website	10.000 €
Database, Communication, Registration etc.	
Secretariat costs (salary and expenses)	40.000 € + 2.000 €
Council meetings	2.500 €
Council representation	2.500 €
Academies Support	10.000 €
Advocacy & Networking	7.500 €
Unexpected costs	5.000 €
Total:	**85.000** €

Decision: The budget for 2019 is approved.
The GA remarks that it would be helpful to see all the information on the budgets before the meeting. Any remaining questions regarding the budget and finances may be sent to the secretariat.

8.4 Membership fee from 2020 onwards

The current membership situation is as follows:

Up to 27.08.2018 116 schools/institutions/individuals have paid their 2018 membership fee.
- 108 Full school memberships (28 countries represented)

  AL(1), BE(6), BG(1), CH(6), CY(2), CZ(2), DE(4), DK(2), EE(1), ES(11), FI(2), FR(5), GB(5), HR(1), IE(1), IS(1), IT(14), LI(1), LT(1), LV(1), ME(1), NL(7), NO(3), PL(5), PT(5), RO(2), RS(1), SE(3), SK(1), TR(12)
- 4 Associated institutional memberships, 4 Associated individual memberships

A first commentary to the question of why the membership fees should be raised: The activities of the EAAE have grown considerably in the last four years, yet the income has not changed. The income depends

solely on the membership fees that have not been raised since 2004. Some important aspects to be considered:

- o The website as main channel of communication, has to be continuously updated technically and content wise and must be secure. This requires human resources and ICT costs.
- o The demands of publishing the events and calls from member schools are growing, which also means more work for the communication.
- o Especially the academies need support (registration, communication, publication and archiving) and planning security for their workshops.
- o The annual conference and further regular conferences with our partners also need a minimum of budget and security, even though these events should be self-financing.
- o At the moment, we do not have the capacity to give support to the coordination of Erasmus+ Projects.
- – EAAE has reached the level to start new projects:
  - o A teachers' award, as well as a PhD award to be conceptualized and implemented.
  - o Sector study (analogue to the sector study of ACE) to know how our graduates are participating in „afterlife".
  - o Need to develop the communication, especially social media, also needs human resources and time.
  - o Proceedings of the conferences, workshops have to be prepared – open access and digital publication has to be coordinated.
  - o The coordination with our partner institutes and other networks needs to be part of the work capacity.
  - o Advocacy and lobby work has to be coordinated, continuously prepared and performed.

Proposition:
Membership fees as of 2020: Raise the fee for regular, associated and individual members.
- – Step 1 – Regular members' fee €750 (2019 = €500)
- – Step 2 – discussions for the other categories, such as associated and individual members' fees

Goal: TOTAL IN 2020: €100.000

Comments from the member schools:
- – The concern is raised that a 50% raise in the fee may be too much for some countries and that the EAAE risks losing the schools from those countries as members.
- – A more gradual increase could be easier to justify in the member schools' budgets.
- – The suggestion is made that EAAE could consider a variable contribution to account for the great diversity between the member schools. Erasmus+ has an established rate to divide countries. This division could be used to stratify schools and fees.
- – The willingness of schools to pay the increased fee will depend on the benefits they receive from their membership. It could be valuable to distribute a questionnaire among the member schools to get a good idea of the topics the schools are really concerned about (bottom-up approach). Such a questionnaire, however, requires capacity that the EAAE currently doesn't have.
- – It is stressed again that the raise in the fee is needed to keep the EAAE at the same level of activities without using all reserves. The aim of the raise is to remain a livable organization. At

present, many bottom-up initiatives are taking place (e.g., in the context of the academies) reflecting the interests of actual member schools.

– The question is raised whether other ways to generate income than increasing the membership fees have been considered. The President informs that several models have been discussed in the council, for instance to seek for sponsorships.

– It is argued that the European schools need a strong EAAE to cope with future challenges. It is important to take care of the organization to keep it profitable and make it powerful.

Conclusion: The process of raising the membership fees has started now and will be taken up by the new Council, with new ideas and visions. It is stressed that the GA has the final say in the decision that will be made at next year's meeting.

9. Reports and outlook from the Academies and networks

9.1. Report from the Education Academy (EA – Johan De Walsche)
Johan De Walsche presents the activities organized by the EA and the plans for the future. See attached presentation.

9.2. Report from the Research Academy (RA – Tadeja Zupančič)
Tadeja Zupančič presents the activities organized by the EA and the plans for the future. See attached presentation.

9.3. EAAE Conservation Network – review of experience (Stefano Musso)
Stefano Musso presents the activities organized by the Conservation Network and his experience with these workshops. See attached presentation.

10. Upcoming events, announcements

10.1 Zagreb AC/GA 2019
Mia Roth-Cerina presents the upcoming EAAE conference from 28–31 August 2019, hosted by University of Zagreb. The working title is: "The Hidden School".

10.2 Valencia EAAE/ARCC research conference
Ivan Cabrera presents the upcoming EAAE–ARCC international conference from 10–13 June 2020, hosted by Polytechnic University of Valencia.

10.3 University of Antwerp: teacher's conference EAAE/ACSA 2019
Johan De Walsche presents the 1st joint ACSA/EAAE teacher's conference from 28–29 June 2019, hosted by University of Antwerp. The working title is: "The practice of teaching | teaching of practice".

11. Varia
There is no delegates list available at this moment due to the heightened privacy restrictions imposed by the GDPR. By request of the GA, a pdf version of this list will be distributed to the participants of the

conference by 16.09.2018. Participants who wish not to be included in this list, inform the secretariat before 15.09.2018.

12. Farewell

The member schools are thanked for their contribution to the GA, the Faculdade de Arquitectura da Universidade do Porto for the organization of the entire event and Velux for the sponsoring.

The meeting of the General Assembly is closed.

Diepenbeek, 24.09.2018

The Minutes are written by Inge Lens, EAAE Secretary, and preliminary verified to be put on the EAAE Website by Oya Atalay Franck, President EAAE.