

# Minutes from the EAAE Council Meeting, Saturday 17 January 2014

Location: Czech Technical University, Prague

Present: Karl Otto Ellefsen (President), Koenraad van Cleempoel (Treasurer), Ivan Cabrera, Nur Caglar, Adalberto del Bo, Zdenek Zavrel, Herbert Bühler, Manuel Couceiro da Costa

Excused: Gunnar Parelius

Minutes: Erling Rognes Solbu

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The President opened the meeting by addressing the Council. The current Council has been working for 6 months. The feedback from the organization is that the Council is a little invisible. There is a need to break the silence and be more outspoken within the organization. The most important issue in this meeting is how to deal with the GA.

Reasons for holding a GA in Hasselt 28-29 March are

- 1) Show that the EAAE Council is working and informing the members about plans and conclusions.
- 2) Important decisions on new statutes, mission statement and economy
- 3) The discussions regarding the economy situation needs to be terminated
- 4) The Council should be renewed soon and a Vice President elected

But the time up until the meeting is short and there is a lot of work to do.

The President recommended to keep the GA dates, but invited to a discussion on the GA before continuing the meeting according to the announced agenda.

## **Discussion:**

The Council agrees that important to include the other members in the process of producing the promised material to ensure legitimacy within the organization.

In the collective memory the Chania meeting is the occasion for the EAAE GA. There is a risk that the GA will not be able to make formal decisions due to lack of attendance.

The Chania conference as a tradition is not rooted among the younger generation of heads of schools. It is important to include the new generation, and a GA outside of Chania may be easier for newcomers.

## **Decision:**

The Council voted upon whether to hold the Hasselt meeting as a General Assembly. This was decided with 6 votes for and none actively against.

The EAAE will organize a General Assembly in Hasselt 28-29 March. The meeting will also have the character of a working meeting. The contents and quality of the discussions on mission statement, strategy and statutes, and the distribution of participation in these discussions are the main issues. There should be relatively few formal decisions on the agenda.

The organization should also prepare for a Chania meeting on EAAE strategies.

The agenda for the rest of the meeting was approved according to the call.

## **1 MINUTES FROM THE EAAE COUNCIL MEETING IN BARCELONA 7 NOVEMBER**

The minutes were approved.

## **2 EAAE ECONOMY**

Report by Treasurer Koenraad van Cleempoel.

### **Accounts and budget:**

The 2013 result shows a balance of + 34 551 euros. Including savings EAAE has a holding of 183 196 euros.

2014 budget:

120 active members will generate an income of 60 000 euros in 2014 + possibly overhead from projects and thematic networks.

Main costs:

- publication of the Velux price
- Secretariat
- General administrative costs (including website)
- Council meetings
- GA Hasselt
- PWC fees

Total estimate: 51 500 euros

Other expenses may be GA Chania, 1:1 or other publications, support thematic networks, other services that members expect: accreditation, research

The final, detailed 2014 budget + detailed and transparent 2013 accounts will be presented at GA Hasselt

There is a need to construct a financial arrangement for holding GA's and thematic networks within the EAAE, as this after 2013 will not be held by, or in cooperation with ENHSA anymore

The Council will wait until the GA to make a final decision on terminating the De Kleine Prins contract or not.

## **Economy**

The Council decided to actively inform the Belgian tax authorities on all details regarding the flow of money between EAAE and ENHSA within the frames of the PWC services.

The updated situation will be presented at the GA in Hasselt. There answers to the accusations made by the former council will be presented, The PWC will also be there to present the report.

## **3 EAAE WEBSITE**

Report by Ivan Cabrera

The new website is in progress in accordance with what was decided in the Barcelona meeting.

News:

- A "students" topic has been added to the menu
- Members are now introduced by an interactive map, in addition to alphabetically or by country
- Links to EAAE sites at Facebook and Twitter are added
- Timelines for authors and attendees at events with specified information for each group are added (change of colour when deadlines or other milestones are out, links to conference material or promotional poster etc.)

The website will be launched according to the agreed schedule during the GA in Hasselt. The new website with new functions and services is part of making it more attractive to be an EAAE member.

Student exchange information will be further developed.

Comments:

The Council is impressed by the work so far.

It must be made sure that the information provided on the website, e.g. on how to become a member is in line with the new statutes.

The list of honorary members should be imported from the current website.

The Council expressed concern about what will happen when Ivan Cabrera no longer has the responsibility for updating the website, due to the large amount of work that is put into the current process. The response is that the EAAE needed a

new website in any case, and that the new website will be easier to handle for the follower.

New host computer:

Ivan Cabrera suggested to invest in storing space for the new website at a public host computer. The current host computer is in Leuven. The Leuven computer runs on windows, and the new website platform on Linux, and the EAAE secretariat is moving from Leuven in 2014. A host computer firm can provide service at any time and a customized system for the new EAAE website platform. The suggestion was approved by the Council, and the purchase will be made shortly after the meeting.

#### **4 EAAE MEMEBERSHIP**

32 Schools did not renew their membership in 2013. Out of these were 10 schools located in the UK and 5 located in France.

New request from Mimar Sinan Fine Arts University, Istanbul. Nur Caglar recommended the school, and the Council approved.

Manuel will approach some of the Portuguese schools that left in 2013. Nur will contact the Turkish schools that left to encourage re-activation of their memberships.

Zdenek Zavrel informed the Council about an initiative of some 25 schools in Poland, Slovakia, Slovenia, Croatia, Czech Republic and Hungary that signed a declaration for internal cooperation during a meeting in Budapest: Alliance of Central Europe Architectural Schools. The Council recognized this as very good news, and the President will congratulate them on this excellent initiative and welcome them as a regional sub-branch of the EAAE.

#### **5 NETWORKS AND PROJECTS**

##### **Publication / 1:1**

Ahead of the meeting the Council received a letter from Ebbe Harder regarding publication of material from the 1:1 project.

Decision:

The publication will happen in autumn 2014. The publication will have the character of an EAAE yearbook. It will include the already worked on 1:1 material. The President is responsible for following up on this. This will be further discussed in the next Council meeting. Editors are to be decided upon.

From now on the organization will produce a beautiful EAAE publication each year. A yearbook.

## **Should the EAAE applying for EU funding (Erasmus +)?**

Several difficult questions to be decided upon

- Who to manage/apply?
- How to include the EAAE?
- Who are the partners?
- Which projects/activities to be included?

Decision:

It is not a good idea for the continuity of the project activities to postpone a project funding application until next year.

The EAAE should focus on education, not research. The meetings of heads of schools should be part of the application. The applications should also be in line with the demands and focus areas of the Erasmus + programme document.

The President/The Oslo School of Architecture and Design is responsible for following up on this, and will report back to the Council within a week. The tentative plan is that the project consortium may include Oslo (applying institution, Hasselt and maybe Ankara. The Council will also look into the possibility of including ACE (Architect's Council of Europe) as a project partner.

## **6 RESEARCH CONFERENCE 2016 EAAE/ARCC**

### **Host institution**

The University of Lisbon, by Council member Manuel Couceiro da Costa applied to the Council for hosting the conference ahead of the meeting.

Report from Adalberto on other candidates: ETSAB and Delft were candidates. Delft interested in collaboration, but can't hold the conference, and with Ferran Sagarra on sabbatical ETSAB is out.

Decision: The Council welcomes Lisbon's initiative and approves the application. The President will send a message to Lisbon to confirm that the conference will be held there.

Adalberto will handle the formalities until Manuel takes over after the Hawaii conference.

The Council encourages to invite globally to the conference (include e.g. Asia and South-America), to make it a worldwide event.

Preliminary information should be published on the EAAE website shortly after the Hawaii conference.

The EAAE has no expenses and no overhead regarding the 2016 conference.

## **EAAE representatio in the Hawaii conference 2014**

The organizers in Hawaii have expressed dissatisfaction that very few Europeans have registered.

Adalberto will represent the EAAE (travel and attendance paid by EAAE) and Manuel will go as representative of the 2016 host institution (paid by The University of Lisbon).

## **7. EAAE STATUTES**

A revised version was prepared by Council member Gunnar Parelius and President Secretary Erling Rognes Solbu ahead of the meeting. The document was discussed with a focus on contents rather than language.

Most notable changes since the Barcelona meeting:

- Two new articles added: on EAAE bodies and project leaders
- The current articles 17, 18 and 19 (on president, vice president and secretariat) are moved and re-labeled 13, 14 and 15 for better consistency
- Consistent terminology:
  - Statutes, not memorandum or regulations
  - Council, not administration council
  - Council member, not administrator
- Article 2 on aims will be substituted with the mission statement
- Honorary members should not be able to vote at GA
- Honorary members may be nominated by the GA. No further rules on which they might be are made.
- The GA may elect a Chairman for the GA, which is not necessarily the EAAE President. The GA Chairman has no duties outside of the GA
- Members may be temporarily suspended by the Council until next upcoming GA
- Representatives at the GA may hold maximum 3 proxies in addition to his/her own vote
- The President and Vice President are elected for terms of 3 years, and maximum two terms.
- The Council consists of maximum 11 members: President, Vice President, Treasurer (appointed by Council among Council members) and maximum 8 Council members
- The principle of rotation of Council members is established. The Council members are elected for three years. One third of the Council members should be changed each year.
- The General Secretary role is removed from the statutes.

Decision:

Gunnar and Erling will make a final proposal document which is circulated to Council members shortly after the meeting. The document should include only

one layer of changes and be washed language wise. Oslo is responsible for hiring a proper translator/language expert.

The final proposal will be circulated to the whole organization after handling by the Council, and well ahead of the Hasselt meeting.

## **8 EAAE MISSION STATEMENTS**

A proposal for an EAAE Mission Statement is needed for the meeting in Hasselt. A draft was prepared by Koenraad van Cleempoel ahead of the meeting. The Council will follow up on this through an email discussion coordinated by Koenraad.

Each Council member is responsible for submitting an email on the mission statement to the Council by Wednesday 22 January.

## **9 DISCUSSIONS ON EAAE STRATEGY**

This discussion will also be done per email, with Karl Otto as the responsible coordinator.

The discussion will be a preparation for Hasselt, where the strategy discussion formally will start. The President will introduce the strategy debate at the GA.

## **10 GA SPRING 2014**

### **Agenda for the GA**

Decisions:

- Budget 2014 and accounts 2013
- Statutes
- Mission statement
- New Council members and Vice President

+ many discussions on e.g. projects and EAAE strategy.

### **Candidates for the EAAE Council**

The challenge is how to announce candidates, and that some Council members have to leave if new members are going to be recruited.

Karl Otto: The Council needs minimum two new members, and a Vice President.

Following the Barcelona discussion Nur, Ivan and Konraad should stay – important with younger members, and they are deeply involved e.g. as treasurer and in the website project. It was also decided in Barcelona that the President should stay for another year.

The new members should substitute Ferran Sagarra and eventually Gunnar Parelius, as he is the second Norwegian Council member.

The Netherlands, France and Britain are priority areas for recruitment.

The structure of the new Council must be in line with the new statutes.

Decision:

The President will distribute a tender in the organization which asks for a Vice President + 2 new Council members.

It must be clearly communicated that the vice president does not automatically become president in the following period.

The Netherlands, France and the United Kingdom are priority areas for recruitment but candidates from other areas are also welcome.

The Vice President should be nominated among non-members of the current Council as a sign of openness.

### **Processes leading to the GA**

Next Council meeting: Ankara 1st and 2nd May (+ 3rd and 4th May).

Responsibilities towards Hasselt:

Koenraad: Practicalities regarding the meeting as host.

Lou: formalities on how to announce the GA.

Gunnar/Erling: a new statutes version

Karl Otto: distribute all the messages that were decided upon during this meeting (Prague) to the members.

All Council members: involve in discussions on Mission statement (must be prepared for GA) and strategy.

Adalberto was present at the ACE GA in Switzerland 6 December, where ACE elected a new president, Luciano Lazzari, who is interested in participating in next EAAE GA.

Adalberto also suggests opening a relationship with the European Forum for Architectural Policies, which meet every 6 months, when the EU presidency changes (Italy from June 2014).



ACE President Luciano Lazzari will be invited to the GA by the President to participate in discussions on relationship to the profession and sort out the possibilities for project cooperation.

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The President thanked Zdenek Zavrel and the CTU for hosting the meeting in Prague.