



**Council meeting Porto 29.08.18**

**Present:** Oya Atalay Franck (President), Ilaria Valente (Vice President), Koenraad Van Cleempoel (Treasurer), Hugo Dworzak, Susanne Komossa, Dalibor Hlaváček, Karl Otto Ellefsen, Manuel Couceiro da Costa, Harriet Harriss  
Inge Lens (Protocol), Emma Boelen

**Not present:** Nur Çağlar, Sally Stewart

**Agenda**

**1. Apologies**

**2. Minutes of the previous meeting and actions/tasks**

The minutes are accepted.

**3. Reporting Secretariat and Treasurer**

a. Current situation – Finances 2018 (presentation by Koenraad Van Cleempoel)

- The income from full school memberships is relatively low, compared to the number of schools that have received invoices. This should remain a point of attention in the next year(s), as our income mainly comes from the memberships.
- The Erasmus+ project still needs to be officially approved, yet this should happen soon. An additional 20% of the budget will be paid after approval of the project. There should be some surplus for the EAAE in this budget, hence the financial aspect of the project's final publication step is no problem. Ivan Cabrera will further manage this project (with Koenraad Van Cleempoel as contact person within the council). Koenraad Van Cleempoel, Karl Otto Ellefsen, Oya Atalay Franck, Ilaria Valente and Ivan Cabrera will discuss this topic during the conference.

b. EAAE Membership/Acquisition of new members (Inge Lens)

A big effort has been done to contact schools personally through the president. This has had positive results, yet we should continue to work on updating our list of contacts and to our connections with schools in, especially in France and Germany.

c. Budget 2019 proposal

Oya Atalay Franck presents a proposal for the budget for 2019 under the assumption that the council and secretariat will travel ultra lightly and all costs should be justifiable.

Propositions and comments:

- The secretariat's salary is a fixed cost, yet more Council meetings can be held in Brussels or Hasselt to reduce the travel costs of the secretariat. Council meetings will, however, continue to be held in the schools who are working with the Council to organize conferences (e.g. the universities of Zagreb and Valencia).
- Council meetings' costs should be kept as low as possible.
- Academies should be self-supportive
- The membership fee hasn't been raised since 2004. At the GA the process of raising the fee is started. The decision to raise the fee to 750€ for a full school membership from 2020 onwards will be announced at the GA in 2018. Further categories of membership and their modi will be redefined as well. This is a process to be developed in 2019.
- The new Council should look for opportunities for sponsorship.



#### 4. Annual Conference and General Assembly

##### a. Final Program (Guest: J.P. Xavier, Project Leader, FAUP)

J.P. Xavier presents the final program of the conference. It is expected that the income from registrations will cover all the expenses. Over 140 participants are registered. However, not all participants have paid their registration fees. Also several participants registered as "member schools"; a first control shows that some of the schools have not paid their annual fee to EAAE. The EAAE secretariat should work more closely with the hosting school's secretariat in the future events, to avoid such problems.

##### b. Revised Agenda GA (Oya Atalay Franck)

- Welcome
- Approval of agenda for GA
- Approval of tellers
- Approval minutes of GA 2017
- Approval of new member schools
- President's report from the EAAE Council previous year and outlook
- Election of council members
- EAAE Economy
  - o Treasurer's report on EAAE membership and economy 2018
  - o Approval of the annual accounts 2017 and auditor's report
  - o Presentation of budget 2019, determination of annual contribution
  - o Membership fee from 2020 onwards
- Reports and outlook from the Academies and networks
- Upcoming events, announcements
  - o Zagreb AC/GA 2019
  - o University of Antwerp: teacher's conference EAAE/ACSA 2019
  - o Valencia EAAE/ARCC 2020 research conference
  - o Primary call for candidates for hosting the AC/GA 2020
- Farewell

A few relevant figures on communication will be presented at the GA (see 5.).

##### c. Election Council Candidates (Iaria Valente)

A maximum of 6 positions in the EAAE Council will be open at the time of the elections. Seven candidates have applied for Council membership:

	country	school
<b>Dalibor Hlaváček</b>	Czech Republic	Faculty of Architecture, CTU in Prague
<b>Johan De Walsche</b>	Belgium	Universiteit Antwerpen
<b>Mia Roth-Čerina</b>	Croatia	University of Zagreb
<b>Mihai Corneliu Driscu</b>	Romania	"G.M. CANTACUZINO" Iasi Faculty of Architecture
<b>Roberto Cavallo</b>	The Netherlands	Delft University of Technology
<b>Sally Stewart</b>	UK	The Glasgow School of Art
<b>Tadeja Zupancic</b>	Slovenia	University of Ljubljana



Election procedure:

- Every school with voting right can vote for up to a maximum of 6 candidates (less is also possible).
- Selected candidates should receive a vote from one more than half of the member schools present at the GA.

#### **5. Website and Communication (Dalibor Hlavacek)**

The number of visitors of the website have increased substantially since its launch, also from visitors outside Europe. Most traffic goes to the homepage, then to the members section. A simple overview of this will be presented at the GA.

#### **6. Networks, Activities and Projects – only for Information (Oya Atalay Franck); to be discussed in the next meeting**

##### a. Teachers Conference EAAE/ACSA Antwerp 2019

This will be the first pilot project. If it works well, we could consider starting a tradition of alternating conferences: a teachers' conference with ACSA in one year, a research conference with ARCC in the next year.

##### b. UAUIM: request for collaboration with new award

**Action:** Hugo Dworzak is asked to take contact with UAUIM.

##### c. EAAE/ARCC Conference 2020 in Valencia

**Action:** Koenraad Van Cleempoel will be working with Ivan Cabrera in the organization of this event.

##### d. Erasmus+ "Confronting Wicked Problems"

**Action:** Koenraad Van Cleempoel, Karl Otto Ellefsen, Oya Atalay Franck will discuss the finances and the question of the coordinator for the final publication.

#### **7. Varia – only for Information (Oya Atalay Franck); to be discussed in the next meeting**

##### a. Contact/Collaboration from THE PLAN

There have been requests from journals who want to publish on our site. It needs to be discussed how we will deal with these requests in the future.

##### b. Organisation of the tasks of the Council members and support work (secretariat, finances, website, communication, etc.).

#### **Next meetings Council Meetings**

Saturday, 1 September, Porto FAUP, 09.00-ca. 10.00, Edifício B, floor 3, Salão Nobre (SN)  
Council Meeting,  
Friday, 19 October 2018, Valencia UPV Council Meeting,  
Friday, 7 December 2018, Uni Zagreb

Inge Lens, 30.8.2018